



**LOCAL BOARD
CORRECTIONS OFFICER RETIREMENT PLAN
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS**



NOTICE OF PUBLIC MEETING AND AGENDA - Draft

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Local CORP Board for the Department of Juvenile Corrections will hold a Board meeting open to the public on Tuesday, April 16, 2024 at 2:00 p.m.

The following options will be available for public attendance:

In person: 100 N. 15th Ave, #103, Phoenix, Arizona, ADJC Conference Room Small
Google Meet Join by Phone: (US) +1 401-702-0474 PIN: 216 020 375#
Google Meet Video link: <https://meet.google.com/nnp-qhsm-hcy>

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes** - The board will review the December 19, 2023 Local Board Public Meeting Minutes.
- IV. Request to Remain in ASRS/CORP** - **The Local Board may consider and vote on the following application(s) for Request to Remain in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).
 - a. None
- V. Return to Work Retiree(s)** - **The Local Board may consider and vote on the following application(s) for Return to Work Retiree(s) in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).
 - a. None
- VI. Disability Retirements** - **The Local Board may consider and vote on the following application(s) for Disability Retirement in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).
 - a. None

VII. Discussion Item - Election of New CORP Board Secretary

- a. Nicole Montanez, HR

VIII. General Discussion - Items may be discussed or put on agenda at a later time for review.

- IX. Call to Public** - Those wishing to address the Board need not request permission in advance; however, the Board may limit time of those persons speaking during the Call to the Public. Pursuant to A/R.S 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

THE LOCAL CORP BOARD DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION TO, ACCESS TO OR OPERATIONS OF ITS PROGRAMS, SERVICES OR PROCESSES, AS PRESCRIBED BY TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND SECTION 504 OF THE REHABILITATION ACT OF 1973.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETER, BY CONTACTING THE HUMAN RESOURCES AT (602) 542-9262. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.



**LOCAL BOARD
CORRECTIONS OFFICER RETIREMENT PLAN
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS**



MINUTES OF PUBLIC MEETING
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS

A Public meeting of the Juvenile Corrections Officer Retirement Plan Local Board for the Department of Juvenile Corrections was convened Tuesday, April 16, 2024 at 2:00 p.m., at the Arizona Department of Juvenile Corrections Suite 100 N. 15th Ave. #103, Phoenix, Arizona, ADJC Conference Room Small

Present at the meeting were the following individuals:

- Julie Hawkins, Board Member - In Person
- Steve Hoskins, Board Member - In Person
- Craig Massey, Board member - Video conference
- Howard Wykes, Board Member - Video conference
- Abraham Seitz, Board Member - Video conference
- Nicole Montanez, CORP Board Secretary

- I. **Call to order** - Local Board meeting called to order by S. Hoskins, at 2:00 p.m., Tuesday, April 16, 2024.
- II. **Roll call** – Roll call was taken by S. Hoskins. No member(s) of the public present.
- III. **Approval of Minutes** – Approval of December 19, 2023 Public Meeting Minutes.

MOTION	
Motion:	Approve December 19, 2023 Public Meeting Minutes
Moved by:	J. Hawkins
Seconded by:	C. Massey
Discussion:	None
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – aye
Motion:	Passes

- IV. **Request to Remain in ASRS/CORP** - The Local Board may consider and vote on the following application(s) for Request to Remain in public meeting or defer decision to a later date. This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

None

- V. Return to Work Retiree - The Local Board may consider and vote on the following application(s) for Return to Work Retirees in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

None

- VI. Disability Retirement –** The following applications have been filed and are presented for Local Board consideration: The Board has received all required retirement documentation.

None

- VII. General Discussion –** Those wishing to address the Board need not request permission in advance; however, the Board may limit time of those persons speaking during the Call to the Public. Pursuant to A/R.S 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

None

- VIII. Discussion Item - Election of New CORP Board Secretary - Nomination for Nicole Montanez to serve as CORP Board Secretary**

MOTION	
Motion:	Approve December 19, 2023 Public Meeting Minutes
Moved by:	J. Hawkins
Seconded by:	C. Massey
Discussion:	None
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – aye
Motion:	Passes

- IX. Call to Public –** This is the time for the public to comment. Members of the Local CORP Board may not discuss items that are not on the agenda, except to address criticism from the public. Therefore, pursuant to A.R.S. § 38-431.01(H), the Local CORP Board’s reaction to any public comment is limited to addressing comments or recommending that the Local CORP Board or Staff responds or study such comment or schedule the subject matter for further consideration at a later date after appropriate notice

No member(s) of the public present

C. Massey moved to adjourn the meeting, H. Wykes seconded, meeting adjourned on April 16, 2024, at 2:10 p.m.

Transcribed this 16th day of April, 2024.

A handwritten signature in blue ink, appearing to read "Nicole Montanez", with a long horizontal flourish extending to the right.

Nicole Montanez, CORP Board Secretary