



**LOCAL BOARD
CORRECTIONS OFFICER RETIREMENT PLAN
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS**



MINUTES OF PUBLIC MEETING
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS

A Public meeting of the Juvenile Corrections Officer Retirement Plan Local Board for the Department of Juvenile Corrections was convened Tuesday, July 16, 2024 at 2:00 p.m., at the Arizona Department of Juvenile Corrections Suite 100 N. 15th Ave. #103, Phoenix, Arizona, ADJC Conference Room Small

Present at the meeting were the following individuals:
Julie Hawkins, Board Member - In Person
Steve Hoskins, Board Member - In Person
Howard Wykes, Board Member - In Person
Craig Massey, Board member - Video conference
Nicole Montanez, CORP Board Secretary

- I. **Call to order:** Local Board meeting called to order by S. Hoskins, at 2:05 p.m. on Tuesday, July 16, 2024
- II. **Roll call:** Roll call was taken by S. Hoskins. No member(s) of the public present.
- III. **Approval of Minutes -** The board will review the May 21, 2024 Local Board Public Meeting Minutes.

MOTION	
Motion:	Approve May 21, 2024 Public Meeting Minutes
Moved by:	Julie Hawkins
Seconded by:	Craig Massey
Discussion:	None
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – absent
Motion:	Approved

- IV. **Request to Remain in ASRS/CORP - The Local Board may consider and vote on the following application(s) for Request to Remain in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).
 - a. None
- V. **Return to Work Retiree(s) - The Local Board may consider and vote on the following application(s) for Return to Work Retiree(s) in public meetings or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney

and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

- a. None

VI. Disability Retirements - The Local Board may consider and vote on the following application(s) for Disability Retirement in public meeting or defer decision to a later date.

This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

- a. Jason Stacy - Review Disability Retirement

MOTION	
Motion:	Table VI.
Moved by:	H. Wykes
Seconded by:	J. Hawkins
Discussion:	Move into Executive Session
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – absent Motion passes - move into Executive session at (Time?)
Motion 1:	Executive Session to discuss employee’s medical conditions (as this information is not available for inspection by the public) and possibility of sending the employee to an Independent Medical Examiner (IME)
Motion 2:	To move back into the regular session and vote.
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – absent Motion passes
Motion 3:	Send Mr. Stacy to an IME for an evaluation.
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye A. Seitz – absent Motion Passes

VII. General Discussion - Items may be discussed or put on agenda at a later time for review.

- a. Adopt Corrections Officer Retirement Plan Revised Model Uniform Rules of Local Board Procedures Created Pursuant to A.R.S. 38-893(F)

MOTION	
Motion:	Table VII.
Moved by:	J. Hawkins
Seconded by:	H. Wykes
Discussion:	Discussed if everyone had reviewed the Model Uniform rules and to determine if these model rules are to be adopted by the Local Board.
In Favor:	J. Hawkins– aye S. Hoskins– aye C. Massey – aye H. Wykes– aye

	A. Seitz – absent
Motion:	Approved

VIII. Call to Public - Those wishing to address the Board need not request permission in advance; however, the Board may limit the time of those persons speaking during the Call to the Public. Pursuant to A/R.S 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

No member(s) of the public present

C. Massey moved to adjourn the meeting, H. Wykes seconded, meeting adjourned on July 16, 2024, at 2:14 p.m.

Transcribed this 25th day of July, 2024.



Nicole Montanez, CORP Board Secretary