



**LOCAL BOARD  
CORRECTIONS OFFICER RETIREMENT PLAN  
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS**



MINUTES OF PUBLIC MEETING  
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS

A Public meeting of the Juvenile Corrections Officer Retirement Plan Local Board for the Department of Juvenile Corrections was convened Tuesday, September 17, 2024 at 2:00 p.m., at the Arizona Department of Juvenile Corrections Suite 100 N. 15th Ave. #103, Phoenix, Arizona, ADJC Conference Room Small

Present at the meeting were the following individuals:  
Julie Hawkins, Board Member - In Person  
Steve Hoskins, Board Member - In Person  
Howard Wykes, Board Member - In Person  
Craig Massey, Board member - Video conference  
Nicole Montanez, CORP Board Secretary

- I. **Call to order:** Local Board meeting called to order by S. Hoskins, at 2:00 p.m. on Tuesday, September 17, 2024
- II. **Roll call:** Roll call was taken by S. Hoskins. No member(s) of the public present.
- III. **Approval of Minutes** - The board will approve the August 20, 2024 Local Board Public Meeting Minutes.

MOTION	
Motion:	Approve August 20, 2024 Public Meeting Minutes
Moved by:	Julie Hawkins
Seconded by:	Howard Wykes
Discussion:	None
In Favor:	J. Hawkins – aye    S. Hoskins – aye    C. Massey – aye H. Wykes – aye    A. Seitz – absent
Motion:	Approved

- IV. **Request to Remain in ASRS/CORP - The Local Board may consider and vote on the following application(s) for Request to Remain in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).
  - a. None

**V. Return to Work Retiree(s) - The Local Board may consider and vote on the following application(s) for Return to Work Retiree(s) in public meetings or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

- a. None

**VI. Disability Retirements - The Local Board may consider and vote on the following application(s) for Disability Retirement in public meeting or defer decision to a later date.** This Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. 38-431.3(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. 38-431.03(A)(3).

- a. Jason Stacy - Status Update

**VII. General Discussion -** Items may be discussed or put on agenda at a later time for review.

- a. Local Board to vote in on final nominees
  - 1. Howard Wykes
  - 2. Vincente Camarena

MOTION	
Motion:	Nomination - H. Wykes
Moved by:	C. Massey
Seconded by:	J. Hawkins
Discussion:	Confirm nomination and vote in for 4 year term
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye
Motion:	Approved

MOTION	
Motion:	Nomination - V. Camarena
Moved by:	C. Massey
Seconded by:	J. Hawkins
Discussion:	Confirm nomination and vote in for 2 year term
In Favor:	J. Hawkins – aye S. Hoskins – aye C. Massey – aye H. Wykes – aye
Motion:	Approved

**VIII. Call to Public** - Those wishing to address the Board need not request permission in advance; however, the Board may limit the time of those persons speaking during the Call to the Public. Pursuant to A/R.S 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

No member(s) of the public present

H. Wykes moved to adjourn the meeting, J. Hawkins seconded, meeting adjourned on September 17, 2024, at 2:17 p.m.

Transcribed this 23rd day of September, 2024.

A handwritten signature in blue ink, appearing to read "Nicole Montanez", with a long horizontal flourish extending to the right.

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Nicole Montanez, CORP Board Secretary